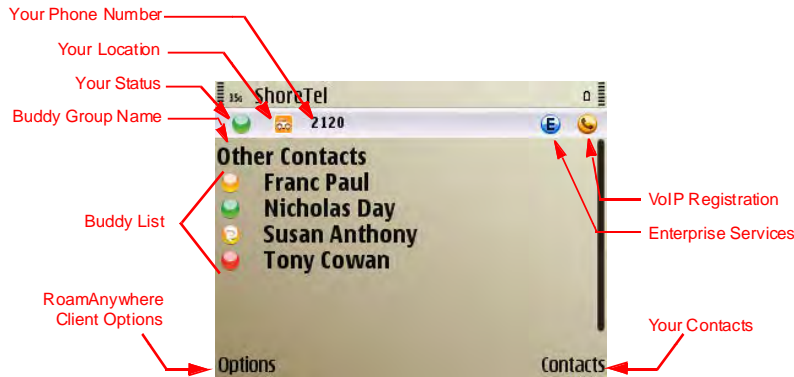













ShoreTel Mobility for Nokia Quick Reference Guide - Features



Features

Icon	Description
	VoIP Registered
	Secure Remote Voice
	Enterprise Services
	Secure Enterprise Services
	Enterprise Voice Mail
	Forward All Calls
	Wi-Fi Call
	Cellular Call
	Personal Dial
	Conference

Presence and Location

Icon	Description	Icon	Description
	Available		In a Meeting
	Away		Offline
	Be Right Back		Out of Office
	Busy		Instant Message
	Conference Active		Home
	Do Not Disturb		On the Road
	Inactive		Work
	In a Call		Custom

Mid-call Enterprise PBX Features

Select **Options > Change > In Call Options** to change the following settings:

- Mute
- Loudspeaker
- Transfer To Desk/Number
- Conference

Place calls using any the following methods:

- Dial digits from home screen and press the green Call key.
- Select a contact from the native contact application and press the green Call key.
- Enter the ShoreTel Mobility application and dial.

To place a second call:

Select **Options > New Call**. Enter the new number and select **Call**.

Initiate an Instant Message (XMPP only):

Select a Buddy. Press the center button to view Buddy options. Select **Send IM**. Enter text and press the center button or Enter to send the IM.

Receiving Calls

To receive a call when on Wi-Fi or cellular, select **Answer**.

To answer or decline a second call:

Select the green option to answer a call.

Select the red option to decline a call.

Select **Silence** to silence the ringer or vibrate mode. After selecting **Silence**, you may also select **Decline** to decline the call.

Checking Enterprise Voicemail

In order to check your enterprise voicemail, from the Home Screen select **Options > Voice Mail > Select VM Type**. Select **Enterprise** or **Cellular**.

Accessing Directory Query

Select **Options > Directory Query**. Begin typing a name, then select the option for query. Select **OK**.

Accessing Presence

Accessing Presence allows your device to be active for Buddies to view you. Select **ShoreTel Mobility Client**. Note: You may be asked to enter your **Presence ID** and **Password**.

Setting Presence Status

Setting Presence status allows Buddies to view your availability. Scroll to the top of the Buddy list to perform actions for your ID. Select the center button then **Set Presence** and choose a status.

